

## NORTHERN CORRECTIONAL FACILITY AND JAIL

## ARFQ 0608 DCR260000048 - Equipment and Systems Maintenance and Repairs Contract Pricing Page

Preventative Maintenance	Preventative Maintenance Unit of Measure	Preventative Maintenance Number of Times Per Year	Preventative Maintenance Unit Price Per Each Time	Preventative Maintenance Extended Amount
<b>Equipment and Systems</b>				
Equipment and Systems	Biannual	2	\$9,929.00	\$19,858.00

<b>Subtotal A:</b>	\$19,858.00
--------------------	-------------

Correction Maintenance Hourly Rates	Corrective Maintenance Unit of Measure	Corrective Maintenance Estimated Annual Hours *	Corrective Maintenance Unit Price	Corrective Maintenance Extended Amount
Regular Labor Rate	Hour	100	\$ 115.00	11,500.00
Overtime Labor Rate	Hour	16	\$172.50	\$2,760.00
Holiday Labor Rate	Hour	8	\$230.00	\$1,840.00
Emergency Labor Rate	Hour	8	\$172.50	\$1,380.00

<b>Subtotal B:</b>	\$17,480.00
--------------------	-------------

New Equipment, Devices, and Parts Markup Percentage Quote	Estimated New Equipment, Devices, and Parts Markup Percentage Cost **	New Equipment, Devices, and Parts Markup Percentage	New Equipment, Devices, and Parts Markup Percentage Extended Amount
<b>Parts</b>	\$20,000.00	20	\$24,000.00

<b>Subtotal C:</b>	\$24,000.00
--------------------	-------------

<b>OVERALL COST (by adding subtotals A, B, and C)</b>	\$61,338.00
---	-------------

<b>Bidder/Vendor Information:</b>
Name: Alpha Mechanical Service LLC
West Virginia Contractors License: WV036853
Address: 7200 Distribution Drive
Louisville, KY 40258
Phone No.: 888-212-6324
Email Address: sarah.wright@aamservice.com
Authorized Signature: <i>Robert Hayden</i> CEO

## NOTES:

\* Quantities are estimated for bid evaluation purposes only.

\*\* Estimated cost for bid evaluation purposes only.

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, Alpha Mechanical Service, LLC  
of 7200 Distribution Drive, Louisville, KY 40258, as Principal, and RLI Insurance Company  
of 9025 N. Lindbergh Drive, Peoria, IL 61615, a corporation organized and existing under the laws of the State of Illinois  
with its principal office in the City of Peoria, IL, as Surety, are held and firmly bound unto the State  
of West Virginia, as Obligee, in the penal sum of Five Percent of the Amount Bid (\$ 5% of the Amount Bid ) for the payment of which,  
well and truly to be made, we jointly and severally bind ourselves, our heirs, administrators, executors, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the Purchasing Section of the  
Department of Administration a certain bid or proposal, attached hereto and made a part hereof, to enter into a contract in writing for  
Northern Correctional Facility  
Equipment & Systems Maintenance & Repairs

NOW THEREFORE,

- (a) If said bid shall be rejected, or
- (b) If said bid shall be accepted and the Principal shall enter into a contract in accordance with the bid or proposal  
attached hereto and shall furnish any other bonds and insurance required by the bid or proposal, and shall in all other respects perform  
the agreement created by the acceptance of said bid, then this obligation shall be null and void, otherwise this obligation shall remain in  
full force and effect. It is expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no  
event, exceed the penal amount of this obligation as herein stated.

The Surety, for the value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no  
way impaired or affected by any extension of the time within which the Obligee may accept such bid, and said Surety does hereby  
waive notice of any such extension.

WITNESS, the following signatures and seals of Principal and Surety, executed and sealed by a proper officer of Principal and  
Surety, or by Principal individually if Principal is an individual, this 16th day of October, 2025.

Principal Seal

Alpha Mechanical Service, LLC  
(Name of Principal)

By [Signature]  
(Must be President, Vice President, or  
Duly Authorized Agent)

CFD  
(Title)

Surety Seal

RLI Insurance Company  
(Name of Surety)

[Signature]  
Tahitia M. Fry Attorney-in-Fact  
Surety Phone No. (309) 692-1000

**IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and  
must attach a power of attorney with its seal affixed.**

# POWER OF ATTORNEY

## RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615  
Phone: 800-645-2402

### Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Patrick T. Pribyl, Debra J. Scarborough, Mary T. Flanigan, Christy M. Braile, Jeffrey C. Carey, C. Stephens Griggs, Tahitia M. Fry, Evan D. Sizemore, Charles R. Teter III, Rebecca S. Leal, Kellie A. Meyer, Veronica Lawver, Lauren Scott, Hillary D. Shepard, Erin C. Lavin, Hillary D. Shepard, Danielle R. Capps, Mariana Walker, Kristin D. Thurber, jointly or severally

in the City of Kansas City, State of Missouri its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Seventy Five Million Dollars (\$75,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

**RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Sr. Vice President with its corporate seal affixed this 4th day of April, 2024.



**RLI Insurance Company  
Contractors Bonding and Insurance Company**

By: Eric Raudins  
Eric Raudins Sr. Vice President

State of Illinois }  
County of Peoria } SS

On this 4th day of April, 2024, before me, a Notary Public, personally appeared Eric Raudins, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Jill A. Scott  
Jill A. Scott Notary Public



JILL A SCOTT  
Notary Public  
State of Ohio  
My Comm. Expires  
September 22, 2025

### CERTIFICATE

I, the undersigned officer of **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** this 16th day of October, 2025.

**RLI Insurance Company  
Contractors Bonding and Insurance Company**

By: Jeffrey D. Dick  
Jeffrey D. Dick Corporate Secretary



State of West Virginia  
Agency Request for Quote

<b>Proc Folder:</b> 1800001			<b>Reason for Modification:</b>
<b>Doc Description:</b> Equipment and Systems Maintenance and Repairs Contract			
<b>Proc Type:</b> Agency Master Agreement			
<b>Date Issued</b>	<b>Solicitation Closes</b>	<b>Solicitation No</b>	<b>Version</b>
2025-09-28	2025-10-16 10:30	ARFQ 0608 DCR2600000048	1

**BID RECEIVING LOCATION**

**VENDOR**

**Vendor Customer Code:**

**Vendor Name :** Alpha Mechanical Service LLC

**Address :** 7200

**Street :** Distribution Drive

**City :** Louisville

**State :** KY

**Country :** USA

**Zip :** 40258

**Principal Contact :** Sarah Wright

**Vendor Contact Phone:** 888-212-6324

**Extension:**

**FOR INFORMATION CONTACT THE BUYER**

Philip K Farley  
(304) 549-1050  
philip.k.farley@wv.gov

**Vendor Signature X** *Robert Haydon*

**CFO FEIN#** 51-0456396

**DATE** October 13, 2025

**All offers subject to all terms and conditions contained in this solicitation**

**ADDITIONAL INFORMATION**

The West Virginia Division of Corrections and Rehabilitation (DCR) is soliciting bids to establish an open-ended contract to provide preventative maintenance and inspections, corrective maintenance, repairs, replacement parts, and installation of new devices and equipment for the Equipment and Systems Maintenance and Repairs Contract at the Northern Correctional Facility and Jail (NCF&J), 112 Northern Regional Correctional Drive, Moundsville, WV 26041 in Marshall County.

INVOICE TO		SHIP TO	
NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR		NORTHERN CORRECTIONAL FACILITY 112 NORTHERN REGIONAL CORRECTIONAL DR	
MOUNDSVILLE US	WV	MOUNDSVILLE US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Overall Cost				\$61,338.00

Comm Code	Manufacturer	Specification	Model #
72151201			

**Extended Description:**  
Equipment and Systems Maintenance and Repairs Contract

SCHEDULE OF EVENTS		
<u>Line</u>	<u>Event</u>	<u>Event Date</u>
1	Non-Mandatory Pre-Bid Meeting at 10:00 AM EST	2025-10-06
2	Questions due by 2:00 PM EST	2025-10-09
3	Bids due by 10:30 AM EST	2025-10-16

	Document Phase	Document Description	Page
DCR2600000048	Final	Equipment and Systems Maintenance and Repairs Contract	3

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

	Document Phase	Document Description	Page
DCR2600000048	Final	Equipment and Systems Maintenance and Repairs Contract	4

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**Subcontractor List Submission (Construction Contracts Only)**

**Bidder's Name:** Alpha Mechanical Service LLC

*Robert Haydon* cfo

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
NONE	

Attach additional pages if necessary

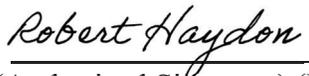
Revised 4/29/2024

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

  
\_\_\_\_\_  
(Name, Title)  
John Jennings/Regional Account Executive  
\_\_\_\_\_  
(Printed Name and Title)  
7200 Distribution Drive Louisville, KY 40258  
\_\_\_\_\_  
(Address)  
866-296-8035/866-296-8035  
\_\_\_\_\_  
(Phone Number) / (Fax Number)  
john.jennings@aamservice.com or sarah.wright@aamservice.com  
\_\_\_\_\_  
(Email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration..

Alpha Mechanical Service LLC  
\_\_\_\_\_  
(Company)

  
\_\_\_\_\_  
(Authorized Signature) (Representative Name, Title)

Robert M. Haydon, CFO October 15, 2025  
\_\_\_\_\_  
(Printed Name and Title of Authorized Representative) (Date)

October 15, 2025  
\_\_\_\_\_  
(Date)

888-212-6324/866-296-8035  
\_\_\_\_\_  
(Phone Number) (Fax Number)

sarah.wright@aamservice.com  
\_\_\_\_\_  
(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM  
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: **NONE**  
*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Alpha Mechanical Service LLC  
Company

*Robert Haydon*  
Authorized Signature

October 15, 2025  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.



**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Robert M. Haydon, after being first duly sworn, depose and state as follows:

1. I am an employee of Alpha Mechancial Service LLC; and,  
(Company Name)
2. I do hereby attest that Alpha Mechanical Service LLC  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code** §21-1D.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert M. Haydon

Signature: Robert Haydon

Title: CFO

Company Name: Alpha Mechanical Service LLC

Date: October 15, 2025

STATE OF ~~WEST VIRGINIA~~ KY

COUNTY OF Jefferson, TO-WIT:

Taken, subscribed and sworn to before me this 15 day of October, 2025.

By Commission expires \_\_\_\_\_

(Seal)

\_\_\_\_\_  
(Notary Public)



**State of West Virginia**  
**DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT**  
**West Virginia Code §21-1D-5**

I, Robert M. Haydon, after being first duly sworn, depose and state as follows:

1. I am an employee of Alpha Mechanical Service LLC; and,  
(Company Name)
2. I do hereby attest that Alpha Mechanical Service LLC  
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Robert M. Haydon

Signature: Robert Haydon

Title: CFO

Company Name: Alpha Mechanical Service LLC

Date: October 15, 2025

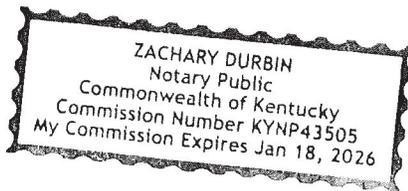
STATE OF ~~WEST VIRGINIA~~, KY

COUNTY OF Jefferson, TO-WIT:

Taken, subscribed and sworn to before me this 15 day of October, 2025.

By Commission expires 01/18/2026

(Seal)



Zachary Durbin  
(Notary Public)



# CONTRACTOR LICENSE

AUTHORIZED BY THE  
West Virginia Contractor  
Licensing Board

NUMBER: WV036853

**CLASSIFICATION:**

HVAC  
SPECIALTY

ALPHA MECHANICAL SERVICE LLC  
7200 DISTRIBUTION DR  
LOUISVILLE, KY 40258

**DATE ISSUED**

APRIL 16, 2025

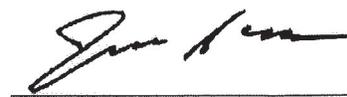
**EXPIRATION DATE**

APRIL 16, 2026



---

Authorized Signature



---

Chair, West Virginia Contractor  
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.